

Event notification form

Public and minor events

SAAS Major Events

GPO Box 3
ADELAIDE SA 5001

Telephone: (08) 8274 0343
Facsimile: (08) 8271 7048

Event name		Notifying Date	
Date of event	Day of event	From	To
		Hrs	Hrs
Event location			
Access / Egress			
Event type			
On site contact			
On site medical			
Expected number of participants			
Expected crowd numbers			
Traffic restrictions or road closures			
Organiser			

Office use only

Risk assessment		Operations Order	
Regional MPS			
EOC Notified		SDM Notified	
Special Notes			

Please either email this form to healthsaasmajorevents@sa.gov.au or fax or post using the details at the top of this form.